

05 FEB 2020



Tēnā koe 

Thank you for your email of 27 January 2020 to Oranga Tamariki—Ministry for Children (Oranga Tamariki), requesting the following information under the Official Information Act 1982 (the Act):

- *Any advice, including but not limited to emails, reports and/ or memos, provided to your employees about the use of the application 'TikTok' on their work mobile phone between September 2019 and January 27<sup>th</sup>, 2020.*

There have been no official directions to Oranga Tamariki employees about the use of social media on work devices, specifically advice regarding the use of the application 'TikTok'. Accordingly, your request is declined under section 18(e) of the Act, as the information does not exist.

More generally, Oranga Tamariki has a policy statement around acceptable personal use of work devices. This policy is available to all Oranga Tamariki staff through our intranet and is to be read alongside our Code of Conduct, which provides overall guidance for responsible behaviour. This policy indicates that personal use of devices must:

- be lawful and appropriate
- not be excessive
- not interfere with work or the Ministry's effectiveness
- not expose Oranga Tamariki to risk or cost
- be reasonable in terms of 'frequency and time'.

Oranga Tamariki intends to make the information contained in this letter available to the wider public shortly. We will do this by publishing this on our website. Your personal details will be deleted and we will not publish any information that would identify you as the person who requested the information.

If you wish to discuss this response with us, please feel free to contact [OIA\\_Requests@ot.govt.nz](mailto:OIA_Requests@ot.govt.nz). If you are not satisfied with this response, you have the right

to ask an Ombudsman to review this decision. Information about this is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or by contacting them on 0800 802 602.

Nāku noa, nā



Steve Groom

**General Manager Public, Ministerial and Executive Services**