

CHILDREN'S TEAM PANEL SUCCESS CHECKLIST



KEY TASKS	PANEL SUCCESS CHECKLIST	TICK WHEN COMPLETED
<p>Referral</p>	<ul style="list-style-type: none"> Review referrals, including any additional information, to determine if referral meets the Children's Team threshold for service. Referral Declined: Provide advice on an alternative referral pathway. Referral Accepted: Provide guidance on selection and identifying a suitable Lead Professional, provide guidance on the development of the assessment (e.g., sources of assessment information/specialist assessments required) – including identifying any dangers/threats/risks to the child's safety and the need for a safety assessment and plan. Panel decision recorded including supporting rationale. 	
<p>Assessment</p>	<ul style="list-style-type: none"> Review Tuituia Assessment to ensure all relevant dimensions, domains and sub-domains are complete. Review assessment sources to ensure all assessment information available has been collated – i.e., from child, family, other agencies and professionals currently involved in care/service provision. Provide guidance if further assessments are required to provide a complete and accurate assessment of a child's needs and parent and family's capacity to meet those needs. 	
<p>Analysis</p>	<ul style="list-style-type: none"> Review Team Summary sub-domain analysis to ensure it supports accurate identification of met/unmet needs and resulting risks and underlying causes based on the assessment evidence documented. Review scale ratings to ensure they accurately reflect Team Analysis. Review Summary Analysis to ensure a complete and systematic chronology of met/unmet needs, resulting risks and causal pathways is documented to inform what needs to change and order of priority, including: 	

CHILDREN’S TEAM PANEL SUCCESS CHECKLIST



	<ul style="list-style-type: none"> ○ the extent to which the unmet needs are likely to cause harm now or in the future ○ the extent to which successfully addressing a met/unmet need depends upon resolution of other unmet needs. ● Review aims established for Child’s Plan. ● Panel decision recorded including supporting rational. 	
<p>Child’s Plan</p>	<ul style="list-style-type: none"> ● Review goals and relationship to met/unmet needs, identified risks and causes to ensure they are linked to improved outcomes for the child and family, clearly stating what would be evidence of change. ● Review planned actions to ensure they are appropriate and proportionate to the goals - short and/or intermediate. ● Review Child’s Plan to ensure the required resources are available to achieve goals – i.e., the Child’s Plan will deliver coordinated, intensive, timely and effective support. ● Review timeframes allow for appropriate clinical oversight of the Child’s Plan. ● Review goals to ensure they have achieved planned outcomes – if not, determine: <ul style="list-style-type: none"> ○ What has been the extent of progress – does review scaling reflect review documentation? ○ What are the reasons for the lack of progress? ○ Can any barriers to progress be addressed? ○ What are the next steps – further assessment, plan and/or review? ● Panel decision recorded including supporting rational. 	